

AGENDA

Meeting: BRADFORD ON AVON AREA BOARD
Place: St Laurence School, Ashley Rd, Bradford on Avon BA15 1DZ
Date: Wednesday 8 January 2014
Time: 7.00 pm

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The press and public are invited to attend the meeting

The Area Board welcomes and invites contributions from members of the public

ARRIVE EARLY! Refreshments will be available

Please direct any enquiries on this Agenda to Kevin Fielding, on 01249 706612 or email kevin.fielding@wiltshire.gov.uk or Peter Dunford (Bradford on Avon Community Area Manager), direct line 01225 713060 or (email) peter.dunford@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Rosemary Brown (Chairman) – Bradford on Avon North	Cllr Trevor Carbin – Holt & Staverton
Cllr Ian Thorn (Vice Chairman) – Bradford on Avon South	Cllr Magnus Macdonald – Winsley & Westwood

	Time
<p>Arrival and Refreshments</p>	<p>6.30pm</p>
<p>1 Chairman's Welcome</p>	<p>7.00pm</p>
<p>2 Apologies for Absence</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Minutes (Pages 1 - 14)</p> <p>i) To approve and sign as a correct record the minutes of the Bradford on Avon Area Board meeting held on 20 November 2013.</p> <p>ii) To approve and sign as a correct record the minutes of the Bradford on Avon Community Area Transport Group meeting held on 2 December 2013.</p>	
<p>5 Chairman's Announcements and Updates (Pages 15 - 24)</p> <p>Announcements</p> <p>i) NHS 111.</p> <p>ii) What Matters To You in Bradford on Avon? JSA event on 5 February 2014.</p> <p>iii) Reporting Community Issues online.</p> <p>Partner Updates</p> <p>i) Youth Advisory Group.</p> <p>ii) Wiltshire Fire and Rescue.</p> <p>iii) Wiltshire Police.</p>	

6	<p>Wiltshire Police Precept for 2014/15</p> <p>Angus Macpherson - Police and Crime Commissioner for Wiltshire.</p>	7.15pm
7	<p>A lasting legacy for Wiltshire: looking forward to 2014</p> <p>In 2013, Wiltshire built on the legacy of the 2012 Olympics with a range of community activities and new initiatives. As we enter 2014, it is time to look forward to see how the Area Boards can build upon the good work delivered so far to create a lasting legacy for Wiltshire. Laurie Bell, Associate Director at Wiltshire Council will outline some of the new opportunities available to the Area Board in 2014.</p>	7.30pm
8	<p>Delivery of Health Services</p> <p>Jo Cullen – Executive Team, Wiltshire Clinical Commissioning Group and Patrick Wintour - Director, Healthwatch Wiltshire.</p> <p>To consider new arrangements for the design and delivery of NHS services in Wiltshire</p>	7.50pm
9	<p>Traffic Study of Bradford on Avon and Holt</p> <p>Kevin Mather/Kevin Robbins - Atkins consultants. Allan Creedy - Head of Sustainable Transport, Wiltshire Council.</p> <p>To receive the findings from the study carried out in Summer 2013.</p>	8.15pm
10	<p>Community Area Grants (<i>Pages 25 - 42</i>)</p> <ul style="list-style-type: none"> i) Made in Bradford on Avon Community Interest Company requesting £5,000 towards the costs of expansion into the Vaults at Lamb Yard. ii) Bradford on Avon Preservation Trust requesting £5,000 towards the enhancement of facilities at Barton Farm. iii) West Wiltshire Model Railway Circle requesting £346 towards the installation of a new roof in new clubroom and exhibition area at Holt Tannery. iv) Bradford on Avon Cricket Club requesting £480 towards a Mini Cricket Start Up project. 	8.45pm

- v) Staverton Parish Council requesting £1,500 towards a replacement bus shelter in the village.

Councillor - led Grant

- vi) Councillor Carbin requesting £1,896 towards the employment costs of an Assistant Youth Worker to run the Holt Youth Club.

11 **Future Meeting Dates**

- Wednesday 12 March, Monkton Farleigh Village Hall.
- Wednesday 14 May, St Margaret's Hall, Bradford on Avon.

12 **Close**

9.00pm

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Cereal Partners UK, Staverton, nr Trowbridge, BA14 6GP
Date: 20 November 2013
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown, Cllr Trevor Carbin and Cllr Ian Thorn

Wiltshire Council Officers

Peter Dunford – Community Area Manager
Kevin Fielding – Democratic Services Officer
Allan Creedy - Head of Sustainable Transport

Town and Parish Councillor

Bradford on Avon Town Council – Gwen Allison & Jonathan Brown
Holt Parish Council – Andrew Pearce
Staverton – Simon Richardson
Westwood Parish Council – Terry Biles

Partners

Wiltshire Police – Acting Inspector James Brain
Wiltshire PCC – Angus Macpherson - Police & Crime Commissioner
Wiltshire Fire & Rescue Service – Mike Franklin & Jack Nicholson

Total in attendance: 34

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everybody to the Cereal Partners conference facility.</p> <p>The Chairman paid tribute to Cllr Linda Conley who had recently passed away. A minute's silence was held in Cllr Conley's honour.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Magnus Macdonald – Wiltshire Council.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the meeting held on the 23 October 2013 were approved and signed as a correct record.</p>
5	<p><u>Chairman's Announcements and Updates.</u></p> <p>The following Chairman's Announcements which were included as part of the agenda pack were noted:</p> <ul style="list-style-type: none"> • Carers Small Grants Scheme. • State of the Environment Report 2013. • Bradford on Avon Community Campus – Phase 1 Consultation. <p>The following Partner updates were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police – Acting Inspector Brain. • Wiltshire Fire & Rescue Service – Mike Franklin.

6

Community Area Grants

The Wiltshire Councillors were asked to consider four applications seeking 2013/14 Community Area Grant funding:

Decision

Westwood with Iford Primary School awarded £2,000 towards stocking the school library with new non-curriculum books.

Reason

The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for education and community facilities.

Decision

Anastasia Thomas awarded £4,677 towards the My Science Fair 2014 event.

Reason

The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for extra curricular learning and community engagement.

Decision

Wiltshire Music Centre awarded £5,000 towards a Bruce Munro Light Sculpture in the foyer of the Music Centre.

Reason

The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for cultural and tourism development.

Decision

Bradford on Avon Development Trust requesting £687 towards an Historic Core Zone Street Display.

	<p><i>Reason</i></p> <p><i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support to community networking and cohesion.</i></p>
7	<p><u>Understanding Autism</u></p> <p>Emma Townsend - Commissioning and Contract Lead (Specialist Commissioning and Safeguarding Team), Wiltshire Council and Patti Harrison, Wiltshire Parent Carer Council gave a short film presentation that highlighted some of the experiences and issues surrounding people with autism.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Sensory differences. • Vulnerability. • Anxiety and fears. • Obsessions and rituals. • Inflexible thinking. • Keeping things the same. • Not generalising experiences. • Difficulties 'mind reading'. <p>The Chairman thanked Emma Townsend and Patti Harrison for their presentation.</p>
8	<p><u>Staverton Issues</u></p> <p>Simon Richardson – Chairman, Staverton Parish Council gave a brief update of issues of concern within the village.</p> <p>Issues raised included:</p> <ul style="list-style-type: none"> • Lack of suitable play equipment installed in the Threstfield Drive, Oatfields, Cottles Barton and Marina Drive play areas. • Lack of grass cutting on grass banks. • Various areas being graffiti tagged. • Lack of street cleaning being carried out around the Cereal Partners locality. • Traffic Concerns - traffic along B3105 due to Masons Lane closed in Bradford on Avon, this can only get worse if the Holt and Bath traffic

	<p>plans come to fruition. All HGV's will then go through Staverton.</p> <p>Bill Parks - Head Local Highways & Streetscene North, Wiltshire Council advised that Staverton Parish Council should flag up any streetscene issues with the local Community Co-ordinator, who would ensure that the relevant works were carried out.</p> <p>Allan Creedy - Head of Sustainable Transport, Wiltshire Council advised that the Bath traffic proposals now appeared to be dropped by Bath & North East Somerset Council.</p> <p>The Chairman thanked Simon Richardson for his presentation.</p>
9	<p><u>Traffic Survey of Holt and Bradford on Avon</u></p> <p>Allan Creedy - Head of Sustainable Transport, Wiltshire Council gave an update on progress and headline findings from the Traffic Study of Bradford on Avon and Holt, held earlier this year.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the survey had provided a well documented listing of HGV usage through Bradford on Avon and Holt. • The survey was still in the data collection stage, with the survey expected to be available towards the end of December 2013. • Survey results had shown that 85% of vehicles driving through Bradford on Avon were driven by local residents. <p>Questions raised included:</p> <ul style="list-style-type: none"> • Does the survey data reveal the weights of vehicles? <i>a. Yes.</i> • What is Wiltshire Council likely to do over the next 10 years re the traffic issues through Staverton? <i>a. Road building and funding will change dramatically, with funding being distributed from 2015 by Local Enterprise Partnerships, who would be looking more strategically where to fund any road building projects.</i> <p>The Chairman thought that it would be productive if Allan Creedy came back to a future Area Board meeting to look at further solutions to local highways issues.</p>

	The Chairman thanked Allan Creedy for his update.
10	<p><u>Connecting Wiltshire - DVD Film</u></p> <p>Allan Creedy - Head of Sustainable Transport, Wiltshire Council introduced a short DVD film which sought to inform the Area Board of the programme to improve transport services and information in Wiltshire.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Two electric vehicle charging points had just been installed in the Station car park in Bradford on Avon. • The village bus service is under review, which could mean a reduced or loss of this service. • That the Bath bus is usually full up when it reaches Holt and Staverton to pick up passengers. • That Wiltshire residents need to buy into the transport initiatives highlighted in the film. <p>Questions raised included:</p> <ul style="list-style-type: none"> • Did Wiltshire Council have any plans to build a Holt – Staverton Cycle path? <i>a. This had been looked at in the past, but would be worth looking into again.</i> <p>The Chairman thanked Allan Creedy for presenting the film.</p>
11	<p><u>Next Meeting Date</u></p> <p>Wednesday 8 January 2014 – St Laurence School, Bradford on Avon.</p>
12	<u>Close</u>

**Minutes of Bradford on Avon Community Area Transport Group held on
Monday 2nd December 2013 at County Hall, Trowbridge**

1. Present;

Rosemary Brown, Wiltshire Councillor, Bradford North

Ian Thorn, Wiltshire Councillor, Bradford South

Trevor Carbin, Wiltshire Councillor, Holt and Staverton

Magnus Macdonald, Wiltshire Councillor, Winsley and Westwood

Gwen Allison, Bradford on Avon Town Council

Linda Ladner, Winsley Parish Council

Andrew Pearce, Holt Parish Council

Bob Broadhead, Limpley Stoke Parish Council

Maggie Novotni, Wingfield Parish Council

Ian Richardson, Westwood Parish Council

Matthew Midlane, Monkton Farleigh Parish Council

Shay Parsons, Lorry Watch

Friends of Woolley

Alex Machin/ Rosie Meachin, 20s Plenty Bradford on Avon

PC Martin Annetts, Wiltshire Police

Andy Cadwallader, Local Highways and Streetscene, Wiltshire Council

Spencer Drinkwater, Transport Planning, Wiltshire Council

Dave Thomas, Traffic Engineering, Wiltshire Council

Peter Dunford, Bradford on Avon Area Board

2. Apologies

Ollie Squire, Friends of Woolley

3. Notes of CAT-G meeting on 2 September

Agreed.

4. Budget Position

Dave Thomas outlined the budget commitments and expenditure and confirmed the remaining budget in 2013/14 of £ 13, 391.

5. Historic Core Zone

Dave Thomas gave an update. A 'de-cluttering' of signs, street furniture and road markings are programmed for the new year, as are trial holes for the inner gateways. The Traffic Regulation Orders for the restricted parking zone will be advertised by February.

6. Wiltshire 20 mph policy - status and prioritisation criteria

Dave Thomas explained that the policy had been 'called in' for scrutiny and the report on the consultation exercise would be discussed at Environment Select Committee on 10 December. The Cabinet Portfolio Holder, Councillor Thomson, would then amend or confirm the policy.

A letter was circulated from 20 is Plenty re-iterating their opposition to the proposed policy and claiming it is illegal and the Council is guilty of maladministration in its handling of the matter. Spencer Drinkwater recommended that discussion of the prioritisation criteria be held over until the Council had had a chance to look into these claims and until final decisions had been made on the policy.

7. Substantive Highways Scheme implementation

Dave Thomas reported that works were starting that day on the pedestrian crossing at Woolley Green. Thanks were expressed from The Friends of Woolley for this. Works would start in April on the footways at Lower Stoke in Limpley Stoke following a road closure. Road signs would need to be moved off the footpaths.

8. Traffic Survey of Holt and Bradford on Avon

Spencer Drinkwater reported that headline findings on through-traffic had been reported to the Bradford on Avon Air Quality Alliance and that the final report was hoped to be completed by Christmas and presented to the Area Board on 8 January 2014.

9. Bath Low Emission Zone

Spencer Drinkwater reported that dialogue continued with Bath and North East Somerset Council. The Bath Transport Strategy was under review and the LEZ appeared to be 'on hold'.

10. Update on CAT-G priority projects – Dave Thomas

i) **Newtown, Bradford on Avon – bollards**

Complete – some remedials required. Scheme to be monitored following objections from some residents.

ii) **Treenwood Industrial Estate**

Problem is conflict between vehicles emerging from Sainsbury car park into oncoming vehicles moving past parked cars on Rowden Lane. Solution is removal of parked cars by using waiting restrictions. This would need to be endorsed by the Town Council and put forward through the annual waiting restriction review process.

No representation from TC received as yet.

11. Other urgent highways and transport matters

i) **Church Street, Bradford on Avon** – residents parking zone request

ii) **Silver Street, Bradford on Avon** – residents parking zone request

iii) **Greenland Mills** – residents parking zone request

Requests are with Network Management team (Alister Storey).

iv) **Ashley Road, Bradford on Avon** – traffic mounting pavement

Solution is short lengths of waiting restrictions on north side of Ashley Road to break up the parking and provide passing places. This is on the list of things to do when Bradford on Avon is next subject to a review of waiting restrictions.

v) **Bath Road, Bradford on Avon** – pedestrian crossing to Christchurch School

This is linked to an update of the School Travel Plan which now seems to be moving forward with a meeting planned for 3 December. Timing changes to the existing signal controlled crossing are still awaited to make it more responsive to pedestrian demand. An additional crossing to the north side of Berryfield Road (in the area where the school crossing patrol operates) has been requested but this needs to be confirmed in the STP before further action is taken. Councillor Brown asked for expedited action. Councillor Allison mentioned the proposed housing development on the corner of Winsley Road and the need to reconfigure the junction there.

vi) **Belcombe Place, Bradford on Avon** – pedestrians and drivers share the lane which is quite narrow and dangerous. Request for a discussion about the options for reducing the speed of the traffic up and down this lane and for the residents to be encouraged to work together on this.

Belcombe Place is a narrow residential cul de sac on a steep hill. It is not possible to install traditional traffic calming or pedestrian footway measures and as such there is no identified engineering solution that would help. It is considered this is best dealt with by the residents themselves taking appropriate care when driving or walking.

AGREED: no further action

vii) **Berryfield Road, Bradford on Avon** – traffic calming

This is linked to Christchurch School travel plan.

- viii) **Downs View, Bradford on Avon** – parking on grass
Replacement wooden bollards are now installed.
- ix) **Frankleigh House junction, Bradford on Avon** – request to change traffic priorities, but this may impact adversely on Holt. .
AGREED: Await outcome of traffic study
- x) **Frankleigh House, Bradford on Avon** – dangerous footpath near agricultural co-op
AGREED: Vegetation to be cleared
- xi) **Huntingdon Rise, Bradford on Avon** – driving over grass verge
Recommended solution is in situ concrete over run apron along back of kerb.
Estimated cost is £2,000. Town Council is supportive.
AGREED: consultation with residents needed
- xii) **Kingston Farm, Bradford on Avon** – temporary closure of Cemetery Lane.
Closure can be linked to Kingston Farm development (developer funds) to assess impact before deciding whether to make closure permanent. Concern was raised regarding a possible impact of the closure on Woolley Street and the need for new warning signs ‘unsuitable for heavy goods vehicles’.
AGREED with Friends of Woolley: Metrocounts before and during closure period, tightening of entry radii from Springfield into Woolley Street (this may provide room to locate unsuitable for HGV sign) and possible carriageway narrowing / priority working at eastern end of Woolley Street.
- xiii) **Kingston Mill, Bradford on Avon** – adoption of road
Action is with the developer to undertake remedials which would then allow a Part 2 agreement to be signed. This would allow Wiltshire Council to then promote Traffic Regulation Orders in the area. Works are now anticipated in the New Year.
- xiv) **Kingston Road, Bradford on Avon** – need for creation of parking to alleviate the parking shortage north of the river and cross town traffic movements
AGREED: Town Council to include in waiting restriction review, January 2014
- xv) **Moulton Drive, Bradford on Avon** – speed indicator device
The Speed Indicator Device will be deployed at this location on an occasional basis to reflect the speeding issue, next time 5- 19 March 2014.
- xvi) **Palmer Drive, Bradford on Avon** – poor footpaths on list for action
- xvii) **Priory Close, Bradford on Avon** - on street parking and traffic issues
AGREED: Further details and funding from TC, technical advice from Wiltshire Highways
- xviii) **Silver Street, Bradford on Avon** - repeated disregard by some couriers & drivers of lorries exceeding the 18 tonne weight limit through Bradford on Avon.

Despite the good work of Lorry Watch, the numbers are increasing annually. It's not fair or appropriate to expect volunteers to police this problem and the signage on highways entering the town are clearly not working sufficiently. The lorries are polluting & create real traffic flow issues on a daily basis, which in turn increases pollution. Suggest pinch points on access points outside the town to physically prevent lorries exceeding 18 tonnes entering BoA.

The suggestion of pinch points is impractical and unworkable. How would pinch points differentiate between lorries and buses that have a legitimate reason to visit the town? There is no width difference between a lorry or bus under 18t and those over 18t.

Martin Annetts requested improved signage at 'outer gateways' as part of the Historic Core Zone project and future public consultation on HCZ to include discussion of an HGV strategy for the area.

(From Shay Parsons: Lorry Watch stats)

March 2012	94 vehicles reported that were found to be breaching weight restriction
September 2012	62 vehicles reported that were found to be breaching weight restriction
March 2013	74 vehicles reported that were found to be breaching weight restriction
September 2013	83 vehicles reported that were found to be breaching weight restriction (21 of which were repeat infringements)

As you can see the numbers of vehicles found to be infringing the limit in September 2013 did rise compared to March 2013, although not as significantly as I had first feared (up by 12%). However the proportion of reports received each month of vehicle operators infringing the limit for a second time does appear to be rising - 25% in September 2013 compared to 18% in March 2013. The proportion of foreign registered vehicles remains at around 20%.

Quote from Tom Hutchinson, Trading Standards: "I think it seems clear that while the early reductions achieved by the scheme haven't been lost (down from 40 per week in Oct 2011 to 20 per week in Sept 2013) the numbers have plateaued and something needs to be done if we want to get this down further. I doubt that the answer lies in enforcement itself but obviously any ideas about how to reduce numbers further would be welcome."

xix) **White Hill, Bradford on Avon** – enforcement of Access Only restrictions

Additional signing at top of hill has been suggested. 2 new signs and associated electrics will cost £ 3,000.

AGREED: CATG to fund.

xx) **Widbrook, Bradford on Avon** – road safety

Revised chevron boards at the bend are to be provided through the ad hoc sign budget. Works ordered, awaiting programme from BBLP.

xxi) **Winsley Road, Bradford on Avon** – speeding near Grove Leaze

Metrocount confirms speeding issue, eligible for Community Speedwatch.

Community volunteers required to action, Shay Parsons to assist

- xxii) **Winsley Road, Bradford on Avon** - pedestrian crossing near Huntingdon Street/ Co-op. Count results indicate a formal crossing can be considered but controlled zone will require re-siting of existing bus stops. Feasibility report setting out count findings needs to be completed.

AGRRED: Possible bid to substantive highways fund in 2014

- i) **Woolley Street, Bradford on Avon** – drivers travelling the wrong way at the town end of Woolley Street in contravention of the one way order to gain access to Holt Road
Regulatory No Entry signs are in place. This is therefore an enforcement matter for the Police to deal with.
Martin Annetts commented that the Police have no resources to enforce this and there has only been 1 complaint.
AGREED: no further action
- ii) **Upper Regents Park, Bradford on Avon** - request for railing along sloping path
AGREED: Site visit by Councillors Thorn, Brown and Allison with Dave Thomas
- iii) **Holt Manor** - removal of illegal bollards and signs
Remains in legal dispute between Mr Harris and Wiltshire Council. A letter has been received by the Parish Council from Jane Scott.
- iv) **Holt** – review of road signs at eastern end
Requires signing to warn of school and children crossing.
- v) **Limpley Stoke** – speeding on Woods Hill
Metrocount done. Results are with the Parish Council.
AGREED: Survey of residents to be carried out
- vi) **Limpley Stoke** – priority right of way signing at railway bridge. Vegetation blocking signs. Traffic from Bath direction not waiting. Parish Council not in favour of an expensive feasibility study into traffic signalling, prefer low key improvements.
AGREED: Vegetation to be cut back and repaint yellow box on road
- vii) **Monkton Farleigh** – bus stop
Site meeting held and options discussed. Favoured action to be to alter the route of the bus and move the pick up point when the service is re tendered. Action with Simon White, Passenger Transport
AGREED: Remove from list
- viii) **Monkton Farleigh** – A363 junction
Topo survey complete and drawings showing visibility splays are with the Parish Council for consideration. Improved visibility is dependent on land in 3rd party ownership being made available.
AGREED: Parish Council to consider approach to land owner
- ix) **South Wraxall** – road safety at B3109 Wild Cross junction
Awaiting contact from Parish Council to arrange site visit.

- x) **Staverton** – on street parking
- xxii) **Staverton** – Road safety from Slip Way turning into Marina Drive
Formal advert of waiting restrictions due late Jan / early Feb.

- xxiii) **Staverton** – speeding on New Terrace
Awaiting delayed metrocount survey.
AGREED: Chase up

- xxiv) **Westwood** – pavement survey
Ian Richardson reported that this is mostly complete now. Jen Hiscock from Streetscene team working with Parish Council.

- xxv) **Westwood** – extension of virtual pavement opposite New Inn PH
Site meeting held, design complete. Works ordered. Funding from 20mph budget.
Awaiting programme from BBLP.

- xxvi) **Westwood** – on carriageway footpath at Iford end of village
AGREED: Parish Council request no further action

- xxvii) **Wingfield** - petition from Mrs Maggie Novotni re. pavement from Trowle Farm Lane to Loves Lane
Mrs Novotni, now a Parish Councillor, reported that the Parish Council had agreed to contribute £ 2,000 towards these improvements in 2013/14 and a further £ 2,000 in 2014/15 in the hope that the CATG could fund the balance of £ 4,000. Alan Mines had resigned in protest. Councillor MacDonald was in support.

- xxiii) **Wingfield** – the Speed Indicator Device will be deployed on the B3109 on an occasional basis to reflect the speeding issue, next time on 5-16 March 2014

- xxix) **Winsley** – parking restrictions to control conflict with buses
Formal advert of waiting restrictions due late Jan / early Feb.

12. Dropped Kerbs programme

Andy Cadwallader has programmed 2 kerbs at Priory Close, not sure of location of request for Downs View? Match funding promised from Town Council.
New request at Lower Stoke in Limpley Stoke to be match-funded by Parish Council.

13. Budget Expenditure

AGREED:

White Hill signs £ 3,000

Huntingdon Rise overrun area £ 2,000

Springfield to Woolley kerb build out £ 1,800

Dropped Kerbs 50% of £ 3, 720

14. Any Other Highways Business

Dave Thomas reported that there had been a delay with the metrocount programme while Balfour Beatty operatives were trained up to deliver this service. The backlog should be eliminated by end January.

15. Date of Next Meeting – Monday 3 March 2014 at 4pm

Agenda Item 5

Chairman's Announcements

Subject:	NHS 111 implementation in Wiltshire, Swindon, Bath and North East Somerset and Gloucestershire
Officer Contact Details:	Tracy Torr, Communications and Engagement Officer
Weblink:	www.wiltshireccg.nhs.uk/
Further details available:	Tel: 01380 736010

On Monday 21st October, the Clinical Commissioning Groups were advised that the national panel overseeing the implementation of the NHS 111 service has agreed our recommendation that the service goes to full service commencement on Monday 28th October.

Working closely with us, Harmoni has shown a steady and sustained improvement in performance over the summer, giving Commissioners confidence that it is providing a safe and effective service to our communities. As you are aware we initially had experienced some difficulty with the delivery of this service, but I am pleased that after significant hard work and endeavour by both Harmoni and Commissioners, we have reached this important milestone. Naturally, as part of the enduring contractual obligations, performance will be monitored and managed routinely to ensure that the service provided continues to be of a safe and effective standard.

Running up to and going beyond the launch date, there will be a range of activities to raise public awareness about when to call NHS 111 with leaflets and posters also being distributed in the coming weeks to GP surgeries and public and community spaces.

Reporting Community Issues Online

How To Do It Guide



Is there an issue affecting your community that needs to be addressed? Would you like to change something about where you live? Do you think something could be done better?

One of the key roles of the Area Boards is to help local people find solutions to things that are complex or non-routine and affect the community as a whole – not simply a few individuals. For the majority of routine problems, the Council can respond directly and this www.wiltshire.gov.uk is the best place to start for most problems that are likely to affect you:

- A personal enquiry about matters affecting you, your property or your family
- Anti Social Behaviour (ASB) reporting
- Benefit fraud
- Common road and highway problems (CLARENCE)
- Control of dangerous structures
- Injuries and accidents at work
- Lost and stray dogs
- Missed rubbish or recycling collection
- Noise nuisance
- Planning matters
- Public toilets
- Public transport
- Report or claim an abandoned vehicle
- Road spillages
- Street care and cleaning
- Vandalism



The MyWiltshire App

To make life even easier, we have an app so you can report things like **potholes, dog mess, graffiti, litter and rights of way problems** on the go using your Smartphone. The MyWiltshire app is available to download at both the [App Store](#) (for iPhones and iPads) and from [Google Play](#)[™] (for Android phones). You can attach information such as photos or videos and pinpoint the location of your report using the mapping software on your phone.

MyWiltshire App available via:



However, if your problem does not fit into any of these categories or if the matter is causing widespread concern in the community, you can report it to your Area Board by filling in our online community issue form, just follow these six simple steps. The form will ask you to tell us about the problem you are looking to resolve, who you have spoken to about the matter and what ideas you might have for solving it.

STEP ONE

Go to www.wiltshire.gov.uk.

The screenshot shows the Wiltshire Council website homepage. On the left is a navigation menu with 'Home' highlighted. The main content area includes a search bar, a customer notice, a featured article about 'Salisbury market place regeneration', and several service buttons. The 'My area' section provides useful details for users.

STEP TWO

Select Area Boards using the link on the left hand side.

This screenshot is identical to the previous one, but with a red circle around the 'Area boards' link in the left-hand navigation menu, indicating the step to select an Area Board.

STEP THREE

Scroll down to Key Links and click 'Report an issue to your area board' link.

Visitors to Wiltshire

Contact details

[Contact Wiltshire Council](#)

Choose your address

To view contact details for this service, first, enter your postcode.

[Live outside Wiltshire](#)

Enter your postcode

Area Boards across Wiltshire

Below is a list of area boards across Wiltshire, to find out how to get involved or what decisions are being made locally, click on an area which is local to you.

- [Amesbury](#)
- [Bradford on Avon](#)
- [Calne](#)
- [Chippenham](#)
- [Corsham](#)
- [Devizes](#)
- [Malmesbury](#)
- [Marlborough](#)
- [Melksham](#)
- [Pewsey](#)
- [Salisbury](#)
- [Southern Wiltshire](#)
- [South West Wiltshire](#)
- [Tidworth](#)
- [Trowbridge](#)
- [Warmminster](#)
- [Westbury](#)
- [Royal Wootton Bassett & Cricklade](#)

Key links

- [Report an issue to your area board](#)
- [Track an issue in your area](#)
- [Contact your area board](#)

STEP FOUR

Scroll Down to the bottom of the page and click 'online community issue form' link.

Older people

Visitors to Wiltshire

Contact details

[Contact Wiltshire Council](#)

Choose your address

To view contact details for this service, first, enter your postcode.

[Live outside Wiltshire](#)

- [A personal enquiry about matters affecting you, your property or your family](#)
- [Anti Social Behaviour \(ASB\) reporting](#)
- [Benefit fraud](#)
- [Common road and highway problems \(CLARENCE\)](#)
- [Control of dangerous structures](#)
- [Injuries and accidents at work](#)
- [Lost and stray dogs](#)
- [Missed rubbish or recycling collection](#)
- [Noise nuisance](#)
- [Planning matters](#)
- [Public toilets](#)
- [Public transport](#)
- [Report or claim an abandoned vehicle](#)
- [Road spillages](#)
- [Street care and cleaning](#)
- [Vandalism](#)

However, if your problem does not fit into any of these categories or if the matter is causing widespread concern in the community, you can report it to your Area Board by filling in our [online community issue form](#). The form will ask you to tell us about the problem you are looking to resolve, who you have spoken to about the matter and what ideas you might have for solving it.

When we receive your form, we will be able to work with you to fully understand the nature of the issue, consult with our own departments that can help and also ask other interested members of your community for their views. Your divisional councillor and local parish council will also play a key role in the process. We can discuss your issue or idea with our police, fire and health partners and other relevant local organisations as required. We will also look to see how your issue relates to the priorities for action set out in your area's community area plan. Your issue will be logged on the online [Community Issues System](#) and progress will be tracked as the matter moves forward – you will be kept informed personally by email.

So, if you have a burning issue that affects the wider community, please log it with your local Area Board and we will see what we can do. [Start here](#).

STEP FIVE

Select your area and then fill in the form (Shown Below). Any questions marked with ‘*’ are required.

Wiltshire Council - Where everybody matters

Area Board Home
Report Issue
Search issues

A to Z
My area
Find my nearest
Moving house
Advice for parents
Older people
Visitors to Wiltshire

Contact details

Contact Wiltshire Council

Choose your address
To view contact details for this service, first, enter your postcode.

Live outside Wiltshire

Search

Text reader High contrast Accessibility

Pay Report Book Apply

You are here: Home > Home

This is our new look design, please [tell us what you think](#).

Report an issue in your community

Report an issue in your community

Use this form to Report an issue in your community. (Please ensure that only one issue is reported per form.)

Wiltshire Council has a duty to protect personal information and will process personal data in accordance with the Data Protection Act 1998 and any amendments to the Act. The personal data you provide on this form will only be used for the purpose of progressing the issue raised, it may also be used for the prevention or detection of fraud or crime and in an anonymised form for statistical purposes. It may be shared with partner organisations in connection with resolving the issue. The data will be stored on computer and/or manual files.

You have a right to a copy of your information held by any organisation, with some exemptions. To gain access to your personal data held by Wiltshire Council or if you have any data protection concerns please contact Wiltshire Council's Corporate Information team at dataprotection@wiltshire.gov.uk.

What is the issue?
(Please be as specific as possible and where possible provide evidence) *

(If you are reporting a speeding issue please identify the exact location where you require the metro count strips to be laid ie. lamp post column number(s), road sign(s), and house number(s) and the name and number of the road.)

Where is the issue happening? *

Melksham

How long has it been an issue? *

Who is affected by this issue? *

STEP SIX

Once you have filled in the form just click the submit button at the bottom and you're done.

out?

Have you been in touch with your Councillor? *

First Name *

Last name *

Organisation if applicable

I am *

Email *

Telephone (full std code and number, eg 01225 713000) *

Address:

House Name or Number:

Street Name:

Town:

County:

Post Code:

Submit

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Ordnance Survey 100049050



Bradford-on-Avon Area Board January 2014

Neighbourhood Policing current NPT Priorities:

Up to date information about Neighbourhood Policing Teams (NPTs) including profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police website www.wiltshire.police.uk

Bradford-on-Avon NPT:

The team in Bradford-on-Avon comprises the following officers:

PC Martin Annetts, PC Lee Pelling, PCSO Joe Leeds and PCSO Andrew MacLachlan. All are under the supervision of PS James Brain and PS Jim Suter.

I am impressed with this team's individual, and joint, commitment and passion to make the life of those within the community as best as the police can offer.

Overview

At the foot of this report the performance data is available which covers a 12 month period, to the end of November 2013. It provides a snapshot of reported crime levels within both the town and rural beats.

Since these figures were downloaded, the team has reduced burglary in dwellings and non-dwellings. This has happened as a result of high visibility, quick reaction to reported crime, being assessable to the public and great community engagement including personal interaction with the local Neighbourhood Watch Coordinators.

This combined activity has resulted in significant and positive arrests which have resulted in prison sentences.

Community intelligence is vital in combating crime and disrupting those who commit offences - any information (or suspicions) needs to be shared with the police.

At this time of year, please keep your presents out of sight especially if your tree is visible to anyone outside. Keep windows secure and lock sheds.

Key prevention messages remain as:

- Secure your property
- Mark your property
- Record details of identifiable property and/or take photos of your belongings.

This gives the police more of a chance to identify stolen property.

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place.

Please don't forget the Twitter addresses to follow for updates on local policing:

@LisetteHarvey, @SgtJimSuter and @Sgt2517Brain

**Lisette Harvey
Sector Commander
19 December 2013**

EA11 Bradford on Avon Town	Crime				Detections*	
	12 Months to November 2012	12 Months to November 2013	Volume Change	% Change	12 Months to November 2012	12 Months to November 2013
Victim Based Crime	324	335	+11	+3.4%	15%	19%
Domestic Burglary	33	42	+9	+27.3%	24%	31%
Non Domestic Burglary	21	29	+8	+38.1%	0%	14%
Vehicle Crime	60	40	-20	-33.3%	3%	13%
Criminal Damage & Arson	69	76	+7	+10.1%	3%	0%
Violence Against The Person	52	58	+6	+11.5%	46%	38%
ASB Incidents (YTD)	207	161	-46	-22.2%		
EA12 Bradford on Avon Rural	Crime				Detections*	
	12 Months to November 2012	12 Months to November 2013	Volume Change	% Change	12 Months to November 2012	12 Months to November 2013
Victim Based Crime	210	228	+18	+8.6%	15%	9%
Domestic Burglary	20	24	+4	+20.0%	20%	38%
Non Domestic Burglary	32	48	+16	+50.0%	13%	0%
Vehicle Crime	40	34	-6	-15.0%	3%	0%
Criminal Damage & Arson	28	30	+2	+7.1%	14%	7%
Violence Against The Person	39	32	-7	-17.9%	38%	19%
ASB Incidents (YTD)	96	90	-6	-6.3%		

* Detections include both Sanction Detections and Local Resolutions

Report to	Bradford on Avon Area Board
Date of Meeting	8 January 2014
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 6 applications seeking 2013/14 Community Area Grant funding:

- i) Made in Bradford on Avon Community Interest Company requesting £5,000 towards the costs of expansion into the Vaults at Lamb Yard**
- ii) Bradford on Avon Preservation Trust requesting £5,000 towards the enhancement of facilities at Barton Farm**
- iii) West Wiltshire Model Railway Circle requesting £346 towards the installation of a new roof in new clubroom and exhibition area at Holt Tannery**
- iv) Bradford on Avon Cricket Club requesting £480 towards a Mini Cricket Start Up project**
- v) Staverton Parish Council requesting £1,500 towards a replacement bus shelter in the village**

1. Background

- 1.1 Area Boards have authority to approve Community Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2 In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3 In accordance with the Area Board Grants Guidance, officers are required to provide recommendations in their report, however the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4 Bradford on Avon Area Board has been allocated a budget in 2013/2014 of £ 51, 075 for community grants, community partnership core funding and councillor led initiatives.
- 1.5 It has been decided that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the application forms will be available on the Wiltshire Council website and hard copies will be available upon request.
- 1.6 The funding criteria and application forms are available on the Council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2011/12• Bradford on Avon Community Area Plan• Wiltshire Local Area Agreement
--	--

2 Main Considerations

- 2.1 Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2 There will be 5 rounds of funding during 2013/14, this being the fourth.

3 Environmental & Community Implications

3.1 Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4 Financial Implications

4.1 Awards must fall within the Area Boards budget allocated to the Bradford on Avon Area Board.

4.2 If grants are awarded in line with recommendations, Bradford on Avon Area Board will have a balance of £ 9,202 funding remaining in the grants budget for the 2013/14 financial year.

5 Legal Implications

5.1 There are no specific legal implications related to this report.

6 HR Implications

6.1 There are no specific HR implications related to this report.

7 Equality and Inclusion Implications

7.1 Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8 Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Made in Bradford on Avon Community Interest Company	Expansion into the Vaults at Lamb Yard	£ 5,000

8.1.1 This application meets the community area grant criteria for 2012/13.

8.1.2 The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for the local economy and community

and cultural development.

8.1.2 The enterprise is expanding into a vacant vaults unit in Lamb Yard and will incur costs for essential flooring, lighting, fixtures, fittings and back office costs.

8.1.3 The project will create a meeting place to showcase community art projects, job fairs, events and fundraisers. It will offer opportunities to gather, discuss and be led by the community needs. Wiltshire Council has placed young and vulnerable adults in the retail outlet for the last six months. They have benefitted greatly through work experience, confidence building and exposure to the public. The long term unemployed will be given skills for job applications, educated about social media, offered work experience and will be mentored on discipline and time management. Working closely with the University of the Third Age we will offer workshops on traditional crafts, arts, languages and most importantly offer social gatherings. Local community groups will be able to share ideas and resources, use the space for community gathering and have help organising fundraising events. All local residents as well as visitors to the town will benefit from this project as our intention is to an assortment of daily, weekly and monthly events which will have an appeal for all ages and all tastes. Local shops will benefit through increased footfall to the town. Bradford on Avon will benefit through increased publicity and marketing. Local schools will benefit through the placement of school children for work experience

8.1.4 Comments of Wiltshire Business Support Manager: “I can offer my support without reservation.

MiBoA has since its inception created a memorable impression of the arts and crafts of the area, and its reputation has spread rapidly bringing many visitors from far and wide to the town.

It has brought together a wide range of talents and provided a permanent attractive means of reaching potential customers. The success of the business achieved County wide recognition when Made in Bradford on Avon won the Enterprise Wiltshire award for being the ‘Best Start Up Business’.

It was a brave venture and the imminent move to the new expanded premises clearly demonstrates that the entrepreneurial spirit that has driven the enterprise from the start, is still burning bright. The new space will bring with it new and exciting opportunities that are identified in the bid. The provision of a vibrant meeting/exhibition/event space coupled with educational workshops will be of great benefit to the community.

From an economic standpoint the project will increase footfall in the centre of Bradford on Avon and it is this type of facility that all towns should be looking to support, particularly as traditional retailing is under increasing stress. By attracting people into the retail heart of the town for recreational and educational experiences, the spin off should be seen in the enhanced economic performance of other town centre businesses”.

8.1.5 Comments of Economic Development Officer: “I would welcome the skills based learning aspect of the project which will enable young people and the long term unemployed to gain new skills and enable them to get jobs and maybe start new businesses. This complements the work of Wiltshire Council’s Employment & Skills Team. Job creation also fits with the aspirations of the Swindon & Wiltshire Local Enterprise

Partnership.

The project also supports food farming & local markets. Wiltshire Council has recently commissioned a report into the food and drink supply chain in Swindon & Wiltshire. It recognises that there is a need to support this important sector and one of the recommendations is to set up a support initiative. Made in BoA is an organisation that I anticipate the Food and Drink Steering Group will want to work with in the future”.

8.1.6 The applicant has raised significant funding of £15,000 from sponsorship, fundraising and membership fees towards the costs of taking on the new premises as well as contributing proceeds from its successful trading operation. The Area Board has previously supported the applicant with a grant of £ 5,000 awarded in July 2012 towards start up costs and fittings for the retail unit in Lamb Yard.

Officers recommend that £ 5,000 is awarded towards the expansion of Made in Bradford on Avon into the Vaults at Lamb Yard

Ref	Applicant	Project proposal	Funding requested
8.2	Bradford on Avon Preservation Trust	Enhancement of facilities at Barton Farm	£ 5,000

8.2.1 This application meets the community area grant criteria for 2013/14.

8.2.2. The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for the local ownership of assets and to the cultural life of the town.

8.2.2 Bradford on Avon Preservation Trust is taking over the management of the Tithe Barn as a venue for community events. English Heritage who own the building require that it is carefully protected. Equipment necessary to achieve this and to accommodate audiences needs to be stored nearby. The trust proposes to reinstate the lean to at the northern end of the Grade One Listed building known as The Granary (see plan). Funding is sought for this building and to provide a contribution to the cost of providing protective flooring materials and electrical installations in the Barn to enable its use for a wider variety of community events.

8.2.3 Currently the Tithe Barn is rarely used for community events. The Bradfordians played here two years ago and Barnstorm presented Noyes Flodde last year. It is hoped to increase the number of times it is used for community event to six a year - the maximum that the contract with English Heritage allows.

8.2.4 The Council's Arts Development Officer is supportive of the application and its contribution to the cultural offer of the town. The Council's Senior Estates Officer raises no objection as is not on Council land but on land in the ownership of the Preservation Trust.

8.2.5 The application represents a 10% contribution towards a £ 50,000 project towards which it is hoped the Heritage Lottery Fund will contribute £ 30,000. The Trust is contributing £10,000 from its own funds and Bradford Barnstorm a further £5,000.

Officers recommend that £ 5.000 is awarded towards the enhancement of facilities at Barton Farm, subject to receipt of funding from the Heritage Lottery Fund

Ref	Applicant	Project proposal	Funding requested
8.3	West Wiltshire Model Railway Circle	Installation of a new roof in new clubroom and exhibition area at Holt Tannery	£ 346

8.3.1 This application meets the community area grant criteria for 2012/13. The application has been made jointly to the Bradford on Avon and Trowbridge Area Boards.

8.3.2 The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for the cultural life of the community area.

8.3.3. After 42 years the club has to quit Andil House in Trowbridge by 23rd March 2014. They have found rented space in the former Holt Tannery but to obtain an affordable rent the club has to pay for and undertake the upgrading of the room themselves. The corrugated tin roof needs to be insulated to reduce heat loss and stop condensation. It is planned to install a lattice of 243m of timber to support 48 sheets of celotex insulation.

8.3.4 Club membership is across the two community areas of Bradford on Avon and Trowbridge and the new premises are in Holt. Having previously been on the 5th Floor of a Trowbridge mill the club has only been able to accommodate able bodied people. The new ground floor premises will give access to wheelchairs and other disabled people. It will also allow the club to accept supervised children from the age of 12 and attract new and returning members who found access at the mill too difficult. The club will be open for public exhibitions with the first planned for the May Bank Holiday 2014.

8.3.5 Prior to starting the roof they will be cleaning the premises, installing a hardboard floor covering and decorating throughout. They estimate 240 man-hours of members time and the additional costs will be circa £500. The free reserves held by the club are just under £400 and these funds have to cover both the remaining existing rental (£450), plus the new rental (£1125) and costs relating to the transfer to the new premises and publicity. Prior to the notice to quit we had spent £200 on a new layout. We estimate that our AGM in October we will have a remaining balance of circa £500 if both Area Boards support our grant application. A detailed financial projection through to October 2014 has been submitted.

8.3.6 The project is considered to represent good value for money as funding is being shared across 2 community areas.

Officers recommend that £ 346 is awarded towards the installation of a new roof in new clubroom and exhibition area at Holt Tannery, subject to the application to the Trowbridge Area Board also being accepted.

Ref	Applicant	Project proposal	Funding requested
8.4	Bradford on Avon Cricket Club	Mini Cricket Start Up project	£ 480

8.4.1 This application meets the community area grant criteria for 2012/13.

8.4.2 The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through it support for active leisure opportunities for young people.

8.4.3 The project will provide cricket equipment for the 4 to 6 year old age group at the club. Previously players in the age range were mixed in with the Under 9s age group which can be a little daunting, the sessions a little too long and this makes delivering a session suitable for all very challenging. The club wishes to establish a “minis” cricket group, who meet every week from April through to July to have 60 minutes of basic skills and games which are pitched at the appropriate level of ability. To facilitate the learning, we wish to provide a qualified Level 1 coach and equip the group with ECB Cricket Factory Core Skills set to help create a structured environment for the skills work yet maximise fun and player safety. The equipment is highly visual and will attract great interest from the public passing through Culver Close and provides various different stations where children can practice some basic cricketing skills. A grant will enable the club to reduce its fees to the bare minimum thus removing one of the main barriers to sport.

8.4.4 The Cricket Club rent the use of Culver Close from Wiltshire Council every year. They spent £3,266 in 2013 to recover the pitch from football played on top of it and estimate they will need the same amount again for 2014. The Club also require a further £1,050 in other costs every year for insurances, league fees, website, etc. Therefore free reserves are only sufficient for the year ahead and the principle reason for the youth drive to expand the Club and its long term profitability.

8.4.5 The Club is aiming to attract at least 20 children to this age group. They had 6 in the age group in 2013 and this reflects the feedback received from parents. Boys & girls from 4 to 6 years old will benefit from this by providing the opportunity for them to take part in a summer team sport, to enjoy learn the basics of cricket, to respect players, officials and opponents and most importantly to have fun. Other objectives

are: to further establish an enduring Cricket Youth section at Bradford on Avon CC; to provide safe and effective coaching in a wonderful environment; to provide parents with a genuine option for their children to learn sport in a warm and friendly environment.

8.4.3 Comments of Sports Development Manager: “I am happy to support this application and recognise the issues the club aims to address through this work, namely too broad an age/ability range as part of their existing sessions. It is possible that potential players are not currently involved as parents might worry about this issue. Specifically targeted sessions for younger children therefore could lead to increased participation in the sport however it would be good if there was some evidence to support this, eg feedback from parents of none-players. I would also suggest that any coach delivering these sessions should be level 2 cricket qualified and should also be registered with RightCoach. I would make this a stipulation of any grant. <http://www.rightcoach.org.uk/#activeTab=0> Costings all appear realistic and my experience with the club is that they are pro-active and well thought of by the ECB”.

Officers recommend that £ 480 is awarded towards the Mini Cricket Start Up project at Bradford on Avon Cricket Club, subject to the use of a fully qualified cricket coach

Ref	Applicant	Project proposal	Funding requested
8.4	Staverton Parish Council	Replacement bus shelter in the village	£ 1,500

8.4.6 This application meets the community area grant criteria for 2012/13.

8.4.7 The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its contribution to village services and safer communities.

8.4.8 The existing bus shelter is in poor condition and being in a prominent place on the main through-road gives the village a poor outlook. The bus shelter is also situated in the older part of the village on an old established bus route, that has not benefitted by the investment of new bus shelters generated by the new housing on the marina development. The old shelter that has weathered badly is used a lot by the elderly people in the village and mothers with babies in pushchairs as well as children on route to school. The shelter has fallen into disrepair and although can be refurbished would need regular maintenance which would equate to a sum greater than a new shelter. A new shelter would be more resistance to weather damage and rustproofed and would need very little maintenance.

8.4.9 The new shelter will be used by the elderly residents of the village as it is located next to the social housing bungalows, by school children and by visitors to the restaurant at the Old Bear Inn that wish to use public transport rather than drive. The site is exposed as it is on a small incline and thus passengers need protection from the weather whilst waiting for the bus.

8.4.10 The Parish Council will contribute more than 50 % of costs. The Parish Council cannot fund this from reserves as they are still catching up from building work on the sports pavilion to make it suitable for the entire community use rather than just football players. If they had to fund this from precept they would have to significantly raise the precept next year, something they do not wish to do in this current economic climate.

8.4.11 The Council’s Bus Network Manager comments “The bus shelter in question is served by approximately 10 buses per weekday. This service has only recently been retendered so I am reasonably confident that it will continue. I agree that the shelter looks a bit run down although I have seen worse. However if it is replaced it would be helpful if a raised "Kassel" curb could be installed at the same time to assist wheelchair users”.

Officers recommend that £ 1, 500 is awarded towards a replacement bus shelter in Staverton village

Appendices:	<p>Grant applications from: Made in Bradford on Avon Community Interest Company Bradford on Avon Preservation Trust West Wiltshire Model Railway Circle Bradford on Avon Cricket Club Staverton Parish Council</p> <p>Comments from: Economic Development Officer Wiltshire Business Support Service Senior Estates Officer Sports Development Manager Bus Network Manager</p>
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	<p>Peter Dunford, Community Area Manager Tel: 01225 713060 E-mail peter.dunford@wiltshire.gov.uk</p>
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Grant Applications for Bradford on Avon on 08/01/2014

ID	Grant Type	Project Title	Applicant	Amount Required
324	Community Area Grant	replacement bus shelter	staverton parish council	£1500
460	Community Area Grant	Installation of new roof in new clubroom and exhibition area	West Wiltshire ModelRailway Circle	£345.70
428	Community Area Grant	Mini Cricket Start Up Project	Bradford on Avon Cricket Club	£480
463	Community Area Grant	Enhance Facilities at Barton Farm	Bradford on Avon Preservation Trust	£5000
478	Community Area Grant	Made in Bradford on Avon community space - workshops, exhibition and educational facility	Made in Bradford on Avon	£5000

ID	Grant Type	Project Title	Applicant	Amount Required
324	Community Area Grant	replacement bus shelter	staverton parish council	£1500

Submitted: 12/10/2013 12:21:18

ID: 324

Current Status: Application Appraisal

To be considered at this meeting:

08/01/2014 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

the village is a rapidly expanding community and the precept cannot cover the amount of extra costs we have as a result of the new sports ground ,pavilion building and its maintenance

5. Project title?

replacement bus shelter

6. Project summary:

the existing bus shelter is in poor condition, and being in a prominent place on the main the main through road gives the village a poor outlook. The bus shelter is also situated in the older part of the village on an old established bus route, that has not benefitted by the investment of new bus shelters generated by the new housing on the marina development. The old shelter that has weathered badly is used a lot by the elderly people in the village and mothers with babes in pushchairs as well as children on route to school.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

Holt and Staverton

8. What is the Post Code of where the project is taking place?

ba146pd

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Safer communities

Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2013

Total Income:

£34541

Total Expenditure:

£27102

Surplus/Deficit for the year:

£0

Free reserves currently held:

(money not committed to other projects/operating costs)

£26915

Why can't you fund this project from your reserves:

Most of our income is spent in first 6 mths of the year, so the figures may require further explanation. We cannot fund this from reserves as we are still catching up from building work on our sport pavillion to make it suitable for the entire community use rather than just

football players.If we had to fund this from precept we would have to significantly raise the precept next year ,something we do not wish to do in this current economic climate.The shelter will benefit the whole community not just certain groups.this cannot be funded from reserves as this is used to manage the sports ground and the amenities.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3100		
Total required from Area Board		£1500		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
cost of shelter delivery and fitting.	3100		this does not create income.	0
Total	£3100			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

this shelter will be used by the elderly residents of the village as it is located next to the social housing bungalows,school children and by visitors to the restaurant at the old bear inn that wish to use public transport rather than drive .The site is exposed as it it on a small incline and thus passengers need protection from the weather whilst waiting for the bus.

14. How will you monitor this?

The present shelter has fallen into disrepair and although can be refurbished would need regular maintenance which would equate to a sum greater than a new shelter.A new shelter would be more resistance to weather damage and rustproofed and would need very little maintenance.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

undecided.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

460	Community Area Grant	Installation of new roof in new clubroom and exhibition area	West Wiltshire Model Railway Circle	£345.70
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Submitted: 04/12/2013 09:29:04

ID: 460

Current Status: Application Appraisal

To be considered at this meeting:

08/01/2014 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Installation of new roof in new clubroom and exhibition area

6. Project summary:

Ater 42 years the club has to quit Andil House Trowbridge by 23rd March 2014. We have found rented space in the former Holt Tannery. It is 46.ft by 18.5ft. To obtain an affordable rent we have to pay for and undertake the upgrading of the room ourselves. The corrugated tin roof needs to be insulated to reduce heat loss and stop condensation. We plan to install a lattice of 243m of timber to support 48 sheets of celotex insulation.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6RJ

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Recycling and green initiatives

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2013

Total Income:

£1519.87

Total Expenditure:

£1068.53

Surplus/Deficit for the year:

£451.34

Free reserves currently held:

(money not committed to other projects/operating costs)

£3941.61

Why can't you fund this project from your reserves:

The free reserves is actually all our funds and takes account of one-off sale of our main layout for just under Â£400. These funds have to cover both the remaining existing rental(Â£450), plus the new rental (Â£1125) and our costs relating to the transfer to the new premises and publicity. Prior to the notice to quit we had spent Â£200 on a new layout. We estimate that our AGM in October we will have a remaining balance of circa Â£500 if both Area Boards support our grant application. A detailed financial projection through to October 2014 has been submitted.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1382.82			
Total required from Area Board		£345.70			
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed	£
108 lengths CLS timber	216.00		Club funds	yes	691.41
48 sheets 50mm celotex	1093.44		Trowbridge Area Board		345.70
200 screws	23.38				
sealing tape, misc items	50				
Total		£1382.82			£1037.11

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Bradford on Avon
Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Club membership is across the two Area Boards but with the new premises in Holt. Having previously been on the 5th Floor of a Trowbridge mill we have only been able to accommodate able bodied people. The new ground floor premises will give access to wheelchairs and other disabled people. It will also allow the club to accept supervised children from the age of 12 and attract new and returning members who found access at the mill too difficult. It will also allow the club to open for public exhibitions (The first is

planned for the May Bank Holiday.

14. How will you monitor this?

Benefits will be in the form of a warmer building. We will record temperature differences both before and afterwards. We will monitor visitor numbers at each exhibition and membership levels will be recorded.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Club funds will cover rental, electricity and any developments.

16. Is there anything else you think we should know about the project?

This is a specific project but is part of making the building more habitable and limiting energy costs. Prior to starting the roof we will be cleaning the premises, installing a hardboard floor covering and decorating throughout. We estimate 240 man-hours of members time and the additional costs will be circa Â£500

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

428	Community Area Grant	Mini Cricket Start Up Project	Bradford on Avon Cricket Club	£480
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Submitted: 18/11/2013 22:55:13

ID: 428

Current Status: Application Appraisal

To be considered at this meeting:

08/01/2014 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Mini Cricket Start Up Project

6. Project summary:

To provide cricket for the 4 to 6 year old age group at the club. Previously players in the age range are mixed in with the u9s age group which can be a little daunting, the sessions a little too long and this makes delivering a session suitable for all very challenging. We wish to establish a "minis"™ cricket group, who meet every week from April through to July to have 60 mins of basic skills and games which are pitched at the appropriate level of ability. To facilitate the learning, we wish to provide a qualified Level 1 coach and equip the group with ECB Cricket Factory Core Skills set to help create a structured environment for the skills work yet maximise fun and player safety. The equipment is highly visual and will attract great interest from the public passing through Culver Close and provides various different stations where children can practice some basic cricketing skills. We hope to attract a minimum of 20 boys and girls in this age range each year. A grant will enable the club to reduce its fees to the bare minimum thus removing one of the main barriers to sport.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA151LF

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2013

Total Income:

£10444.29

Total Expenditure:

£8795.60

Surplus/Deficit for the year:

£1648.69

Free reserves currently held:

(money not committed to other projects/operating costs)

£4351.70

Why can't you fund this project from your reserves:

The Cricket Club rent the use of Culver Close from Wiltshire Council every year. We needed Â£3266 in 2013 to recover the pitch from Football played on top of it and estimate we will need the same amount again for 2014. The Club also require a further Â£1050 in other costs every year for insurances, league fees, website, etc. Therefore our free reserves are only sufficient for the year ahead and the principle reason for the youth drive to expand the Club and its long term profitability.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£480		
Total required from Area Board		£480		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£
ECB Cricket				
Factory	450			
Equipment				

First Aid
Training for 30
Coach

Total **£480** **£0**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Aiming to attract at least 20 children to this age group. We had 6 in the age group in 2013 and this reflects the feedback received from parents. Boys & girls from 4 to 6 years old will benefit from this by providing the opportunity for them to take part in a summer team sport, to enjoy learn the basics of cricket, to respect players, officials and opponents and most importantly to have fun. -To further establish an enduring Cricket Youth section at Bradford on Avon CC -To provide safe and effective coaching in a wonderful environment -To provide parents with a genuine option for their children to learn sport in a warm and friendly environment

14. How will you monitor this?

This project will be monitored by the Youth Manager overall who will procure the equipment and oversee the delivery of the sessions by the appointed ECB Level 1 Coach. We are an ECB Clubmark accredited club and required to hold appropriate records for the safe and effective delivery of coaching.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the equipment has been purchased, the Club will run the age group off its own resources thereafter.

16. Is there anything else you think we should know about the project?

Delivered as part of the Bradford on Avon Cricket Club - 5 year Development Plan -
Otherwise not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

463	Community Area Grant	Enhance Facilities at Barton Farm	Bradford on Avon Preservation Trust	£5000
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Submitted: 04/12/2013 17:25:30

ID: 463

Current Status: Application Appraisal

To be considered at this meeting:

08/01/2014 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Enhance Facilities at Barton Farm

6. Project summary:

Bradford on Avon Preservation Trust is taking over the management of the Tithe Barn as a venue for community events. English Heritage who own the building require that it is

carefully protected. Equipment necessary to achieve this and to accommodate audiences needs to be stored nearby. The trust proposes to reinstate the lean to at the norther end of the Grade One Listed building known as \

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1LF

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2013

Total Income:

£46410

Total Expenditure:

£45817

Surplus/Deficit for the year:

£593

Free reserves currently held:

(money not committed to other projects/operating costs)

£308,000

Why can't you fund this project from your reserves:

Reserves held against our responsibilities to maintain and repair the properties we have acquired in order to protect them. This is the primary purpose of the Trust and we always obliged to seek new funding for projects such as this. We shall make a contribution from our reserves

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£50000		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Lean To	25000		Heritage Lottery Fund	30000
Electrical installation	5000		Trust	10000
Protective flooring	20000		Barnstorm	5000
Total	£50000			£45000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Currently the Tithe Barn is rarely used for Community events. The Bradfordians played here two years ago and Barnstorm mounted Noyes Flodde last year. It is hope to increase the number of times it is used for community event to six a year - the maximum that our contract with English Heritage allows.

14. How will you monitor this?

The extent to which we are successful in encouraging use of the Barn is easily measured.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The money we seek is to pay for those things which make the Barn accessible. We cannot undertake this work without all the funding in place

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

478	Community Area Grant	Made in Bradford on Avon community space - workshops, exhibition and educational facility	Made in Bradford on Avon	£5000
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Submitted: 12/12/2013 12:43:34

ID: 478

Current Status: Application Appraisal

To be considered at this meeting:

08/01/2014 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Made in Bradford on Avon community space - workshops, exhibition and educational facility

6. Project summary:

Creating a meeting place to showcase community art projects, job fairs, events and fundraisers. Offering opportunities to gather, discuss and be led by the community needs. Creating workshops, helping to bring therapeutic and educational skill based learning to the community. Educational workshops - Targeting young adults and long term unemployed, as well as local residents of all ages wanting to learn new skills. Incorporating social media, help with preparing a finding a job, offering placement opportunities Creative workshops
“Focusing on the elderly and disabled through the teaching of traditional crafts. Offering local residents the chance to learn new techniques.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA151FG

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Food, farming and local markets

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

**Free reserves currently held:
(money not committed to other projects/operating costs)**

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£20000		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Flooring	6000	sponsorship	yes	3000
Lighting	6000	membership	yes	6000
Classroom fittings	1000	retail profits	yes	2000
Display fittings	1000	fundraising	yes	4000
Workshop fitting	1200			
Event supplies	600			
Stationery	200			
Computers	2000			
Office furniture	1000			
Advertising	1000			
Total	£20000			£15000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Wiltshire Council has placed young and vulnerable adults in our retail outlet for the last six months. They have benefitted greatly through work experience, confidence building and exposure to the public. Long term unemployed will be given skills for job applications, educated about social media, offered work experience and will be mentored on discipline and time management. Working closely with the BOA U3A we will offer workshops on

traditional crafts, arts, languages and most importantly offer social gatherings. Local community groups will be able to share ideas and resources, use the space for community gathering and have help organising fundraising events. All local residents as well as visitors to the town will benefit from this project as our intention is to an assortment of daily, weekly and monthly events which will have an appeal for all ages and all tastes. Local shops will benefit through increased footfall to the town. Bradford on Avon will benefit through increased publicity and marketing Local schools through the placement of school children for work experience

14. How will you monitor this?

Monitoring will be seen through revenue generated through pre booked activities such as workshops and events. Volunteers managing each activity will be obliged to record daily footfall Wiltshire Council will insist that we keep accurate and up to date progress reports of work placement adults Local schools will expect reports on the placement and progress of work experience students The U3A will aid monitoring through attendance sheets for activities on offer Working closely with the town team, are expectations are to report marketing successes and monitor footfall for each event.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funding will be met through increased outdoor events (stall fees), revenue generated through our retail outlet, membership, fundraising events, crowd funding, donations and entrance fees to musical events. Artists, local community groups, job fair and event organisers will be given the opportunity to rent space on an hourly, daily, weekly and monthly basis.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

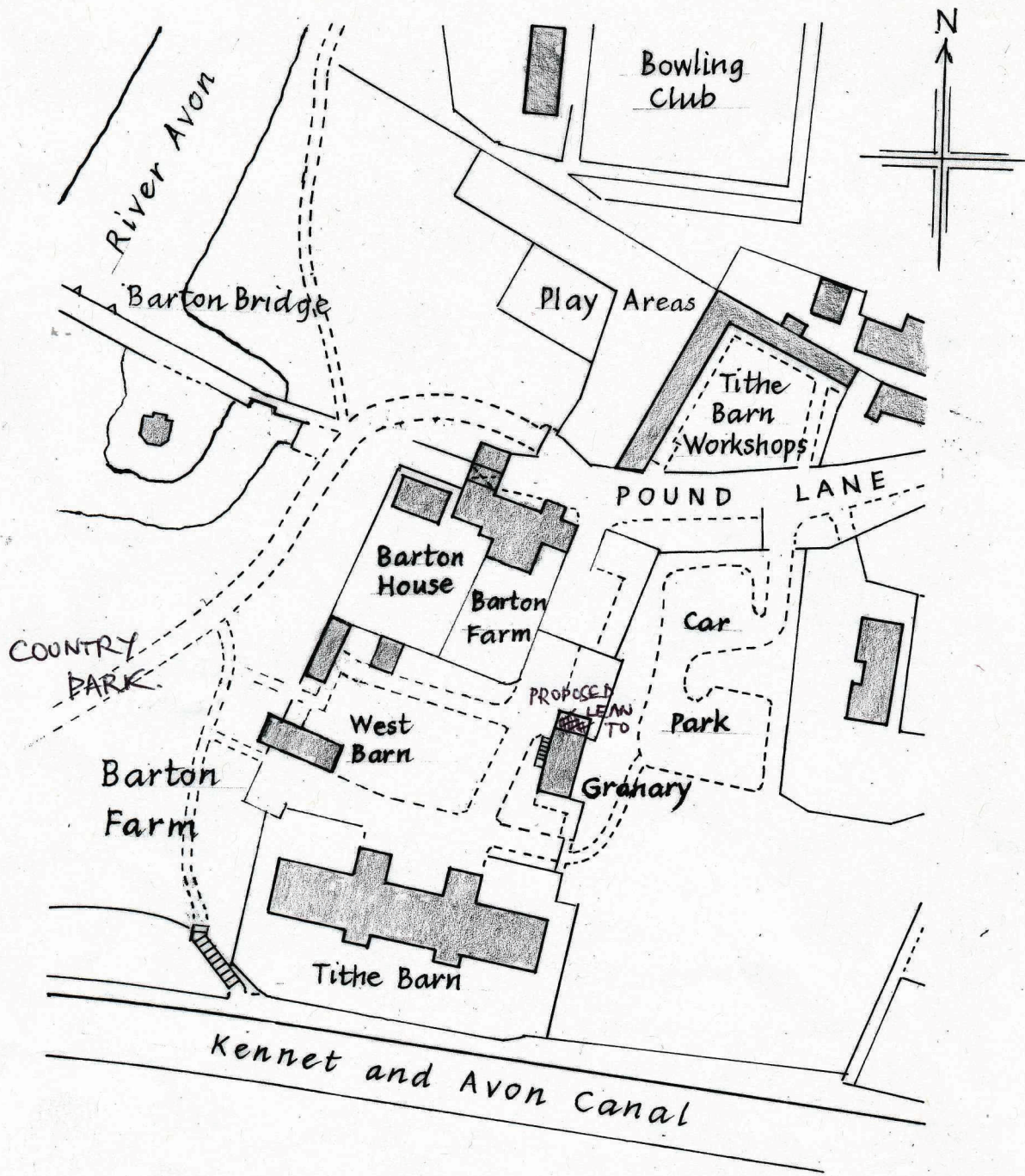
yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has

been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.



SITE PLAN

1:1,250

THE GRANARY, BARTON FARM, BRADFORD ON AVON

Area Board Project

1. What is the Initiative?

Holt Youth Club: To employ an assistant youth worker for 3 hours per week, developing the service for young people to allow them to take part in courses and gain experience to help them with their future careers.

2. Where is the initiative taking place?

Holt Village Hall

3. When will the initiative take place?

From April 2014, running during financial year 2014/15.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

Young people in Holt will be the beneficiaries. They will benefit by having the services of a professional youth worker and by having constructive activities in the village. The project will secure the continuation of an important service for the village.

5. What is the desired outcome of this initiative?

The Council's Integrated Youth Locality Team Leader comments: "The Holt Youth provision is very important to the community. It supports young people and older members of the community to work together and address the needs of a rural area. Without the support of the paid staff member and the volunteers young people from Holt would not have access to any professional youth work and community support. This is invaluable to the young people of Holt. Numbers fluctuate from 8 to 30; what is a great strength is the young people identifying how much they rely on the Club for help, support and guidance – this may be sexual health, living in a rural community, alcohol issues, boredom, etc. Holt is on the outskirts of Bradford on Avon but encompasses the engagement of young people who attend education across the whole community area and this work has the ability to address local issues as well as to work with a diverse age range – bringing in knowledge of the specialism's of youth work as well as a great supportive team of community volunteers who have life experiences. The relationship of professional and volunteer workers ensures that young people are given an holistic approach in their personal development. The club will not survive without the input of both parties".

6. Who will Project Manage this initiative?

This Assistant Youth Worker would be provided by Wiltshire Council's Integrated Youth Service, Youth Work Team and they would work beside another Youth Worker funded by the Council itself. The club is supported by a rota of community volunteers, but without a second Assistant Youth Worker the club would not be able to function.

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

The sum requested from the Area Board is £ 1,896 towards the costs of a youth worker, hall hire and associated activities totalling £ 5,000. The Parish Council, Church and subscription fees are contributing the match funding.

The free reserves held by the club are less than one year's running costs.

8. Additional information

This project has previously been supported by the Area Board through a dedicated youth funding budget.